

# **STATUTE OF STUDENT SCIENTIFIC SOCIETY OF THE MEDICAL UNIVERSITY OF GDAŃSK**

(of 27.11.2024)

## **GENERAL PROVISIONS**

### **§1**

1. Student Scientific Society of the Medical University of Gdańsk, hereinafter referred to as "the Society" or "STN MUG," is a student organization whose activity is based on:
  - a. Act of 20 July 2018 - Law of Higher Education and Science (Dz.U. of 2018, item 1668, as amended),
  - b. Statute of the Medical University of Gdańsk (attachment to Resolution no. 44/2019 of the Senate of the Medical University of Gdańsk of 3 June 2019)
  - c. this Statute and resolutions of Society's Authorities
  - d. Law of the Republic of Poland
2. The Society is based in Medical University of Gdańsk, hereinafter referred to as "the University" or "MUG"
3. The area of the Society's operation is the same as the University's.
4. The name of the Society in Polish is as follow: Studenckie Towarzystwo Naukowe Gdańskiego Uniwersytetu Medycznego.
5. The templates of the Society's logo and longitudinal stamp are attached to this Statute.

## **OBJECTIVES**

### **§2**

The Society's objectives are as follows:

- 1) Associating members of Student Scientific Circles and students conducting independent research and development activities on voluntary basis
- 2) Promoting the cooperation between Student Scientific Circles at MUG
- 3) Preparing students for research and development activities
- 4) Generation of creativity and developing of students' scientific interests
- 5) Substantive, technical, and representative support for students organizing scientific conferences

## MODES OF OPERATION

### §3

The Society operates through:

- 1) Coordinating and supporting the activities of the Society's members
- 2) Collecting, actualization, and sharing of information regarding activities of Student Scientific Circles
- 3) Organization of conferences, scientific sessions, courses, workshops, lectures and didactic seminars
- 4) Assistance in the realization of scientific and development activities of the Society's members
- 5) Assistance in acquiring tangible and financial resources for the implementation of projects presented by the Society's members
- 6) Cooperation with domestic and foreign student scientific organizations

## MEMBERSHIP

### §4

1. Every MUG student is able to become the Society's member.
  - 1) Filling in the membership declaration is equivalent to acceptance into the society
2. The Society's member has the right to:
  - 1) Participate in meetings and General Meeting of STN MUG
  - 2) Submit applications to the Authorities of STN MUG in matters relating to the Society's operations as well as personal scientific development
  - 3) Elect the Board of STN MUG
  - 4) Candidate to the Board of STN MUG
3. The Society's member is obliged to:
  - 1) Abide by the Resolutions of the Board of STN MUG, this Statute, and the Statute of the Medical University of Gdańsk
  - 2) Actively participate in achieving the Society's objectives
4. The membership in the Society ceases due to:
  - 1) Voluntary resignation from the membership after prior settlement of all membership obligations
  - 2) Graduating from the University or removal from the list of students of the University
  - 3) Exclusion by de decision of the Board of STN MUG in case of:
    - a. Acting to the detriment of the Society and the University
    - b. Failure to comply with the Statute of STN MUG, rules, and regulations concerning the operations of the Society

- c. At the request of the Society's Guardian
- d. Repeated unexcused absence to the Society's meetings

## **THE SOCIETY'S AUTHORITIES**

### **§5**

The Society's Authorities consist of:

- 1) The General Meeting of STN MUG (hereinafter referred to as "the General Meeting")
- 2) The Board of STN MUG (hereinafter referred to as "the Board")
- 3) The Guardian of STN MUG (hereinafter referred to as "the Guardian")

## **GENERAL MEETING OF STN MUG**

### **§6**

General Meeting:

- 1) Only the members of STN MUG are allowed to participate.
- 2) Is the highest legislative authority of the Society.
- 3) All members of the Society may participate in the session and may also submit applications.
- 4) The members of the Society are informed of the upcoming meeting by email at least 10 days in advance. The Chair of the Board or a member of the Society appointed by them informs about the meeting.
- 5) Under the ordinary procedure, it is held at least once per academic semester at the request of the Chair of the Board.
  - a. The meeting in the winter semester is primarily aimed at presenting a plan of the Society's activities for the ongoing academic year by the Board. This meeting should be held between 1.10 and 1.12.
  - b. The meeting in the summer semester is primarily aimed at holding elections to the Board and summarizing the activities in a given academic year. This meeting should be held between 1.05 and 30.06.
- 6) Under the extraordinary procedure, it is held at the request of the Guardian, the Board or at least 1/3 of the members of the General Meeting, specifying the subject of the meeting.
- 7) The meeting is held by the Chair of the Board or a member of the Society appointed by them.
- 8) All members of the Society who are present at the meeting (physically or online) take part in the voting conducted at the meeting.
- 9) Before the beginning of voting, the Board determines its form and selects the Recruitment Committee among the present members of STN MUG.
- 10) Resolutions of the General Meeting are passed by a simple majority of votes,

except for special situations described in the Statute.

- 11) Voting is open, except for personal issues, in which the voting is secret.
- 12) At the request of a member of STN MUG, open voting may be converted to secret after voting the request by a simple majority of votes.
- 13) The validity of the session of the General Meeting is recognized when at least 1/3 of the members entitled to vote (members of STN MUG) participate.
- 14) In case of the absence of the required number of members entitled to vote, the Chair of the Board moves the General Meeting to another date. In this case, the previous point does not apply, and the quorum will be the number present at the appointed meeting.
- 15) It is allowed for the General Meeting to be held remotely with the use of data communications systems that enable the members' identity verification.
- 16) During the sessions referred to in point 15, the voting is held via the online voting system recommended by the University. The issues of open/secret voting and the required simple majority do not change in this case.
- 17) Applications submitted by the members of STN MUG for consideration by the General Meeting should be submitted by e-mail together with the substantiation to the Board at least 3 days before the date of the General Meeting.
- 18) The competences of the General Meeting, apart from other matters specified in the Statute, include in particular:
  - a. Making decisions on the adoption or amendment of the Statute.
  - b. Granting discharge to the members of the Board.
  - c. Making decisions on the personal composition of the Board.
  - d. Considering applications submitted by the members of STN MUG.
  - e. Election of the Board.
- 19) The sessions are protooled by a person appointed by the Chair of the Board.

## BOARD OF STN MUG

### §7

Board:

- 1) Is an executive body appointed by the General Meeting.
- 2) The term of office of the Board lasts from the day of elections to the day preceding the next Board election.
- 3) The Board consists of 7-9 members.
  - a. Chair.
  - b. One or two vice-Chairs.
  - c. Secretary.
  - d. Up to six ordinary members.

- 4) The personal composition of the Board is elected by The General Meeting
- 5) The Chair, vice-Chair, and Secretary are elected by the Board members by simple majority of votes.
- 6) Any member of STN MUG who is active in the Society may candidate for a Board Member.
- 7) The names of the candidates to the Board should be known and disclosed to the Society's members by the present Board at least 3 days before the planned date of Board elections.
- 8) Competence of the Board:
  - a. leading the activities of STN MUG,
  - b. realisation of the statutory objectives of STN MUG and resolutions of the General Meeting,
  - c. development and realisation of the Society's activities principles not defined in this Statute,
  - d. management of the funds of STN MUG e. representation of the Society outside STN MUG and outside the University
  - f. submitting reports on the Boards' activities to the General Meeting.
- 9) Sessions of the Board are planned by the Chair and held at least once every two months during the academic year. The Sessions can be conducted remotely using data communications systems that enable the members' identity verification.
- 10) A Board member may voluntarily resign from the function by submitting a written resignation to the Chair of the Board.
- 11) If, after resignation of a Board member, the personal composition of the Management Board is incomplete (no Chair or Vice-Chair or fewer than 7 members), an extraordinary General Meeting and Supplementary Elections are held.
- 12) In case of a failure of a Board member to fulfill his obligations, voting on his dismissal takes place at an extraordinary General Meeting.
- 13) Applicants apply for dismissal of a given Board member and indicate a candidate who would replace a given Board member, if necessary (if the Board is incomplete).
- 14) At the convened General Meeting, the dismissal is approved and a new member of the Management Board is elected.
- 15) The names of the candidates for a new member of the Board should be known and disclosed to the Society members by the present Board at least 3 days before the planned election date.
- 16) The Board members have the right to appoint assistants from STN MUG members. The assistants actively participate in the activity of a given Board and may participate in Board meetings.

17) The dismissal of the Board occurs in the case of failure to fulfill the duties imposed by the hereby Statute, upon motion of one of the following:

- a. The Guardian of the STN MUG
- b. The General Meeting, based on a resolution passed by a majority of 2/3 of votes
- c. The Board itself, based on a resolution passed by a majority of 2/3 of votes

18) The Treasurer:

- a. Is elected by the Board by a simple majority of votes from among the Members of the STN MUG and the members of the Board of STN MUG
- b. Is responsible for mediation in financial affairs between STN MUG and other subjects
- c. Leads the financial record of STN MUG
- d. Is obliged to submit a financial report and present it (or send via email) to the Chair of the Board at least 7 days before the General Meeting in the summer semester.

19) The Secretary:

- a. Is elected by the Board by a simple majority of votes from the members of the Board of STN MUG
- b. Is responsible for editing, keeping and maintaining the order of the records of the STN MUG (other than financial reports) and websites of the STN MUG (including social media)
- c. Is responsible for the exchange of information between STN MUG and other subjects

## **THE SUPERVISOR OF STN MUG**

### **§8**

The Supervisor:

- 1) Performs an advisory and opinion-making function
- 2) Is elected by the Board from among the independent researchers of MUG who showed great dedication towards engaging students in scientific development and research.
- 3) May introduce motions to be voted upon by the Board or the General Meeting
- 4) Gives opinions and provides essential support upon the Board's request
- 5) The supervisor will remain in office until removed by the Board or until the Supervisor resigns.

## **THE AMBASSADOR OF STN MUG**

### **§9**

The Ambassador:

- 1) Performs an advisory and representative function
- 2) Is elected by the Board from among the academic society of the MUG
- 3) The establishment of this position is done through a Resolution of the Board
- 4) At the moment of the election, the Board establishes the time for which the Ambassador is elected (varying between three months and two years)
- 5) Can be dismissed by the Board
- 6) STN MUG may maintain up to three Ambassadors at the same period of time.
- 7) Is authorised to represent the interests of STN MUG
- 8) Provides essential support upon the Board's request

## **THE ADVISOR OF STN MUG**

### **§10**

The Advisor:

- 1) Advisors are elected by the board each year, during which they provide essential support to foster scientific inquiry and research among students.
- 2) Advisors demonstrate a commitment to the educational and professional development of students.
- 3) They have a thorough knowledge of university policies and research guidelines.
- 4) They offer expert opinions and introduce motions for discussion
- 5) Advisors support the Board as needed.
- 6) Advisors possess the ability to give constructive feedback while promoting student autonomy.
- 7) Their role enhances student involvement in scientific development and medical research.

## **FINANCES**

### **§11**

1. The financial sources for the STN MUG activity include:

- 1) Material resources supplied by the University
- 2) Material resources acquired from the third parties
- 3) Payments submitted by the participants of the events organized by the STN MUG

2. The Board, specifically the Treasurer, are responsible for the financial economics of STN MUG.
3. The Board is obliged to submit financial statements to the members present during the General Meeting organised in the summer semester.

## FINAL PREVISIONS

### §11

1. The Statute may be changed through a Resolution of the General Meeting, passed by a majority of 2/3 of votes, while at least 1/3 of the members with active voting rights are present during the General Meeting
2. In case there are less than 1/3 of members with active voting right present, the General Meeting is postponed by the Chair of the Board to another date. In such a case, the previous point does not apply.
3. The decision to terminate the STN MUG must be supported during the General Meeting by the majority of 2/3 of votes, while at least 2/3 of members with active voting rights are present during the General Meeting.
4. Any issues not covered by the hereby Statute shall be solved by the Board by means of Resolutions of the Board, supported by a simple majority of votes.
5. In case there is no active Board, any cases not covered by the hereby Statute shall be resolved by the Vice-Rector for Students' Affairs.



Attachments: 1)STN MUG logo 2)Model of STN MUG stamp Att. 1. STN

MUG Logo (available also at the address):

[https://stn.gumed.edu.pl/image/image/68527/large/1000px\\_kolko.png](https://stn.gumed.edu.pl/image/image/68527/large/1000px_kolko.png)

Att. 2. Model of STN MUG stamp

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Attachment 1. LOGO STN GUMed (also available at the address):  
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Attachment 2. Model of STN GUMed stamp

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**PRZEWODNICZĄCY  
STUDENCKIEGO TOWARZYSTWA NAUKOWEGO  
GDAŃSKIEGO UNIwersYTETU MEDYCZNEGO**

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